## **Configuring shipping methods in WSM**

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To make the shipping method available on the web store, start by assigning a Shipping Carrier and service to a specific destination. While you can use the same shipping carrier for multiple countries, remember to assign it individually to each.

To set up a shipping method:

## 1. Open WebStore Manager.

2. Select Fulfillment & Taxes > General Set-up tab.



## 3. Click on a country to edit or choose Add a new country.

Order Fulfillment & Taxes You can define what countries you ship to on your WebStore from this page. The current list is shown below - you can also add a new country.							
0	Country Name	Cod	e Tax Config	Requires Zip Code	? Requires State/County?		
Ireland		IE	Inherited (POS: Item Based	) No	No		
<ul> <li>United States</li> </ul>		US	Inherited (POS: Item Based	) No	No		
Delete							

4. Select the country to which you want to add a new shipping method, scroll down and click **Add fulfillment method.** 

Fulfillment Methods 🍳 add fulfillment method		
	Fulfilment Method	Assigned to
24h delivery - 24h delivery		Ireland
Delivery - New Service		Ireland
Pick up in Store – Pick up in Store		Cork

5. A new window will open up and you will be prompted to choose a shipping method created in POS that has been synced with the webstore. Choose the **Fulfillment Method** you wish to add from the drop down list.



6. If the country selected has counties or states created for it, you can choose to have the method apply to a specific county or state. Once you have selected the method and where it applies to, select **add method** to make it available for your customers.

	Roscommon	
Add Fulfillment Method	Sligo	
	- Tipperary	
Select the fulfillment method you wish	Waterford	
Fulfillment Method: New Shipping Carrier - New Shipp	– Westmeath <sup>21</sup> Wexford	
Make available to: O Entire Country	Wicklow 🔽	
Only customers from this state	Carlow 🗸	
<ul> <li>Only customers from this group</li> </ul>		
Add Method Cancel		
Fulfillment Methods • add fulfilment method	Fulfillment Method	Assigned to
24h delivery – 24h delivery		Ireland
Delivery - New Service		Ireland
Pick up in Store – Pick up in Store		Cork
New Shipping Carrier - New Shipping Carrier		Wicklow